



## G.TARABOCHIA & C S.R.L

SHIP AGENTS – CHARTERING – CLEARANCE – INSURANCE  
ESTABLISHED 1864

HEAD OFFICE : TRIESTE  
BRANCH OFFICE: MONFALCONE

Member of CISQ Federation



CERTIFIED MANAGEMENT SYSTEM  
ISO 9001



IMPRESA STORICA D'ITALIA

### INFORMATION FOR THE PROCESSING OF PERSONAL DATA (NOTICE)

*(General Regulation on Data Protection - GDPR 2016/679)*

Pursuant to and in compliance with art. 13 of Legislative Decree 30.06.2003 No. 196 (Privacy Code) and Articles 13 and 14 of Regulation (EU) 2016/679, General Regulation on Data Protection (GDPR), we inform you that the personal data provided by you and acquired at the same time contracts / contacts will be processed directly by G. Tarabochia & C. Srl for the purposes set out below according to the legal basis of reference and the duration of treatment.

#### **OBJECT OF THE PROCESSING:**

The Data Controller processes personal data (hereinafter "personal data" or "data") identifying such as name, surname, company name, contacts for communications, fiscal and/or bank references and other information you have communicated in conclusions of contractual relationships.

#### **PURPOSE OF PROCESSING:**

The Data Controller processes the personal data you have communicated:

##### A) Without the need for express consent, for the following purposes:

- Pre-contractual activity,
- Formulation of offers and other activities aimed to establish the contractual relationship for the provision of services,
- Fulfillment of the obligations and management of the contracts and / or agency appointment conferred and tax obligations deriving from the relationships in progress related to the activities in connection with the management of the ships calling the port of Trieste,
- Fulfillment of the obligations and management of contracts for the recruitment of maritime personnel in relation to activities related to the management of maritime personnel
- Fulfillment of obligations and tax and accounting management with reference to the general accounting activities of Customers and / or Suppliers for billing and management of disbursement accounts,
- Fulfillment of the obligations established by law or by an order of the competent Authorities to carry out the activities
- Exercise the rights of the Data Controller (i.e. right of defense in court),

##### B) Only with specific consent for the following purposes:

- Send by e-mail, mail, sms, telephone contacts, newsletters, commercial communications and / or any type of advertising material on products or services offered by the Data Controller and detection of the satisfaction on the on the quality of services.

#### **PROCESSING METHOD**

The processing of your personal data is carried out in compliance with the guarantees of confidentiality and security measures required by current legislation by means of one of the operations indicated in art. 4 of the Privacy Code and art. 4 n°2 of the GDPR and more precisely the collection, registration, organization, structuring, conservation, adaptation or modification, extraction, consultation, use, communication by transmission, diffusion or any other form of making available, comparison or interconnection, limitation, cancellation or destruction.

The Data Controller will process your personal data, which may be submitted to paper and / or IT processing, for the time necessary to comply with the formalities in accordance with the laws and regulations in force and in any case no later than 10 years.

### **DATA ACCESS**

Your data could be made accessible for the purposes referred to in art. 2 A and 2 B to the following recipients:

- Companies connected or controlled by Tarabochia & C. Srl, to the necessary measure to perform the processing.
- Companies or other third parties (banks, credit institutes, professional offices, consultants, insurance for the provision of insurance services, statutory auditors, supervisory institutions, etc.) that perform on behalf of Tarabochia & C. Srl outsourcing activities.
- Public Administration for the fulfillment of legal obligations.

### **DATA COMMUNICATION**

Tarabochia & C. Srl may communicate your data for the purposes referred to in art. 2 A, without the need of an express consent, to Judicial Authorities, Supervisory Institutions, Insurance Companies, for insurance benefits, as well as to all those bodies to whom communication is mandatory by law.

### **TRASFERS OF DATA**

Your personal data are stored on servers located within the EU, even if for dependent reasons and not by the Data Controller, this will have the right to move the servers even in non-EU territory. In this case the Tarabochia & C Srl, ensures that such data transfer will be carried out in compliance with the provisions of the law in force and applicable.

### **NATURE OF DATA SUPPLY**

The provision of data for the purposes referred to art. 2 A, is mandatory and necessary to execute / continue the contract between the parties. In this absence we can not guarantee the correct performance of our services mentioned in the same. The provision of data for the purposes referred to in art. 2 B, it is optional.

### **RIGHTS OF DATA SUBJECT**

The data collected will be used only for the specified purposes and will not be disclosed to third parties.

- We inform you that it is your right to ask the Data Controller to access your personal data, to correct or cancel them or limit their processing or to oppose their treatment, in addition to the right to be portable in accordance with art. 13 b) of GDPR, by writing to [management@tarabochia.com](mailto:management@tarabochia.com) or by contacting us at the phone number +39 040 305199.
- We also inform you that it is your right to complain to a Supervisory Authority if you believe that the processing of your personal data does not comply with the privacy legislation pursuant to art.13 d) of GDPR.
- Se si è fornito il consenso per una o più specifiche finalità, si ha il diritto di revocare tale consenso in qualsiasi momento.
- If you have given consent for one or more specific purposes, you have the right to revoke this consent at any time.

### **PROCEDURE FOR EXERCISING DATA**

The Data Controller of personal data is G. Tarabochia & C. Srl and is responsible for the processing of data to whom is reserved the proper storage in accordance with law and can be contacted for any information or request at the following addresses: G.TARABOCHIA & C. SRL., Via G. and D. Economo 1, 34123 - TRIESTE, VAT 00068930320, e-mail [management@tarabochia.com](mailto:management@tarabochia.com) to the attention of Data Controller for data processing.

### **DATA CONTROLLER (HOLDER)**

The Data Controller is G.TARABOCHIA & C. S.R.L. with registered office in Trieste (TS), Via G. and D. Economo 1, 34123 - TRIESTE, VAT 00068930320, in the person of its Legal Representative.

The Data Controller is reachable through the following contacts: Telephone: +39 040 305199 - E-mail: [management@tarabochia.com](mailto:management@tarabochia.com) - PEC: [tarabochia@pec.it](mailto:tarabochia@pec.it), as well as those indicated on the company website.